



27<sup>th</sup> of August 2014

Dear member,

CAISA would like to take this opportunity to provide feedback to the members regarding a few matters.

**1. ARC / CAISA Annual Conference**

The second ARC/CAISA Annual Conference took place from the 24<sup>th</sup> to the 25<sup>th</sup> of July 2014, at Ebotse Golf Estate. The Conference was, once again, a huge success and we would like to remind you to start your planning now, to be able to attend the Annual Conference next year. The date and venue will be announced soon.

**2. CAISA – AGM**

Thank you to all the members who attended the AGM on the 24<sup>th</sup> of July 2014 at Ebotse Golf Estate. We were also privileged to have guest speakers from Australia and the USA in attendance. The 4 existing Directors will continue another term and the Budget for 2014/2015 was also accepted by the Members present.

**3. Membership Fees for 2014/2015**

The membership fees (Rand Value) will stay the same for the next year, unless the exchange rate (South African Rand / US Dollar) changes drastically.

- CAISA / CAI Membership           R 1 350
- CMCA                                   R 900
- AMS                                    R 700
- PCAM                                  R 1 200

The Membership fee invoices, will reach all members shortly and please be reminded, that CAISA will pay your membership fee over to CAI in the USA.

**Please do not pay CAI directly!**

#### 4. **Professional Management Development Program (PMDP)**

CAI and CAISA provide the most comprehensive, expert education courses for Community Association Managers seeking to increase their skills, knowledge and job opportunities. Below is a breakdown on how to achieve your PCAM.

1. M100: Essentials of Community Association Management
2. Certified Manager of Community Associations – Certification (CMCA)
3. Association Management Specialist – Designation (AMS)
  - I. M201 - Facilities Management
  - II. M202 - Association Communication
  - III. M203 - Community Leadership
  - IV. M204 - Community Governance
  - V. M205 - Risk Management
  - VI. M206 - Financial Management
4. Professional Community Association Manager – Case study (PCAM)

#### 5. **CMCA Examination**

CAISA, CAI and CAMICB have reached an agreement regarding the CMCA examination.

It is **NOT** necessary anymore to book the CMCA exam at a Pearson VUE Assessment Centre.

CAISA members, will from now on, be able to attend a review class and take the exam as a pencil & paper test.

The CMCA examination will be available in KZN, Gauteng & Western Cape on the following dates:

##### **CMCA Examination Dates:**

- |                 |  |                         |
|-----------------|--|-------------------------|
| 1. KZN,         | Monday, 6 <sup>th</sup> of October 2014,   | Simbithi Estate         |
| 2. Gauteng      | Tuesday, 7 <sup>th</sup> of October 2014,  | Pecanwood Estate        |
| 3. Western Cape | Thursday, 9 <sup>th</sup> of October 2014, | Boschenmeer Golf Estate |

- Costing: R 3 750 per participant
- Review: Class room style on the day of the test
- Exam: 3 hours (pencil & paper)
- Questions: 120 multiple choice
- Preparation: Material will be made available to all participants to prepare adequately

**An updated communication will follow shortly!**

**6. M100 Course – Essentials of Community Association Management**

The next M100 Course: Essentials of Community Association Management is scheduled as follows:

- Place: Centurion Golf Estate (Gauteng)
- Date: Monday, 3<sup>rd</sup> of November to Wednesday, 5<sup>th</sup> of November 2014.
- Cost: R 4 750

**7. Board Members Course**

The Board Members Course: TBC

**8. Communications**

The new CAISA website ([www.caixa.co.za](http://www.caixa.co.za)) is active! Please visit the website and our own Facebook page, Facebook/pages/CAISA; for more information.

CAI primarily communicates with their members through e-mails and their website ([www.caionline.org](http://www.caionline.org))

**Please ensure that your details, on the [www.caionline.org](http://www.caionline.org) website is correct!**

**9. TWCCAM**

The World Congress of Community Association Managers was established by the USA, South Africa, Australia and Dubai. This exciting development will hold a huge benefit for the Industry. Updated information and a press release will follow soon.

The CAISA Board Members, would like to encourage all the members to be involved and make a difference.

Regards,

**Johan Kruger**

**Chairman**